CHIEF ADMINISTRATIVE OFFICER

Medical Associates of Clinton, IA, a physician owned multi-specialty group practice of over 55 providers, is actively recruiting an executive leader to provide complete and comprehensive administrative oversight of the organization. Specifically, this proven professional will plan, direct and monitor all activities while overseeing key departments and providing strategy to the Administrative Team and the physician partners.

The Chief Administrative Officer (CAO) will serve as the top executive leader and report directly to the Management Committee comprised of peer elected physician partners. The CAO will work in concert with executive leadership through direct reporting relationships from the Chief Financial Officer, Director of Human Resources as well as department supervisors. This position has ten (10) direct reports with responsibility for over two hundred and ninety (290) total FTEs.

A proven leader with an extensive background in practice management and experience within multispecialty medical groups is sought for this position. This role requires a strong communicator with impeccable customer service skills effective at establishing and enhancing positive relationships with physicians, staff and outside organizations including; hospital administration, commercial and insurance payers, etc. The CAO adds value by identifying best practices in clinic management, cost reduction opportunities and strategy (big picture) articulation to deliver efficient and stable physician group oversight. The CAO will be responsible for driving standardized processes, with the ability to deliver strategic planning for maximized earnings and capital projects, negotiation of payer and vendor contracts as well as population Health Management and successful ACO participation. Further, the CAO will be instrumental in all functions of developing/facilitating provider committees.

The desired candidate will have a bachelor's degree in a related field and a minimum of seven (7) years healthcare management experience, preferably within an independent or hospital based physician group. In depth knowledge of provider compensation in a physician-owned environment and timely/accurate financial reporting is essential. An advanced degree (MHA, MBA) is preferred.

Clinton, Iowa is a scenic town comfortably positioned along the Mississippi River boasting a charming lifestyle and topography rarely captured in the Midwest. As the best kept secret along the Mississippi River, Clinton is a beautiful city with a river view that provides a tremendous amount of recreation, outdoor activities, history and even a Class-A professional baseball team. Clinton is a short two and a half hour drive to both Chicago, Illinois and Madison, Wisconsin; Candidates will find a welcoming community with a very modest cost of living.

Founded in 1964, Medical Associates has maintained a vision of providing comprehensive health care services for over fifty years and has continued growth to support the need for quality care for the 75,000 plus residents of the Gateway area.

Interested and qualified candidates are encouraged to forward a resume to:
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